

Exception: In-Person Contact with CASA Child(ren)

Complete this form when an exception is made to allow a CASA to have in-person contact with a child less than once every 30 days.

CASA Name:

Child(ren):

Date Assigned to Case:

Placement and Monitoring of the child:

Placement location of child(ren):

Describe in-person contact by DHS and service provider with the child (needs to be actual vs. policy):

The exception is being requested because the following situational factor(s) apply:

Child illness or hospitalization

CASA/GAL brief leave of absence/plans to resume case duties

Excessive travel

Other

If excessive travel, use Mapquest and enter distance from CASA/GAL to child(ren):

Hours:

Miles:

Describe the CASA/GAL's alternate plan to monitor and maintain contact with the child(ren):

eg. phone, Skype, other

Approved by Coordinator:

Date: