

FCRB LEAD QUESTIONER WORKSHEET

Lead Questioner (LQ)

Review Date

of Reviews

FCRB Board

Last FCRB Date

Next court date/type of hearing

BEFORE THE REVIEW: Share the following information with Board Members

Child(ren) reviewed:

Child's Name	DOB	Age	School	Grade	Performing at Grade Level?	IEP?

Date Entered Care

CPP Date

Permanency Goal

DHS Case Manager

Permanency ordered: _____
TPR Date

APPLA Date

Entered foster care due to: _____

Current Health (Physical & Mental): _____

Family Relationships:

Parents: _____

Siblings, not being reviewed: _____

Other involved relatives: _____

Current Placement(s): _____

Services Provided: _____

INSTRUCTIONS FOR USING THE LEAD QUESTIONER FORM

- **Regular Reviews continue with pages 2-4**
- **TPR cases**, skip pages 2 and 3 and **proceed to page 5**
- **APPLA cases**, skip pages 2 and 3 and **proceed to page 7**

FINDINGS FOR REUNIFICATION / TRANSFER OF CUSTODY / GUARDIANSHIP GOALS

	Yes	No	N/A	UNK
1. The Board finds the Case Permanency Plan (CPP) meets timelines and addresses the child(ren)'s current out-of-home placement. <i>Comments:</i>	_____	_____	_____	_____
2. The Board finds the written CPP permanency goal of reunification / guardianship is appropriate for the child(ren). <i>Comments:</i>	_____	_____	_____	_____
3. The Board finds that DHS has developed a concurrent plan for the child(ren). <i>Comments:</i>	_____	_____	_____	_____
4. The Board finds continued out-of-home placement is appropriate while awaiting achievement of the permanency goal. <i>Comments:</i>	_____	_____	_____	_____
5. The Board finds the level of placement is the least restrictive setting available to meet the child(ren)'s needs. <i>Comments:</i>	_____	_____	_____	_____
6. The Board finds DHS made concerted efforts to place the child(ren) with a relative or a person who has a caregiver relationship. <i>Comments:</i>	_____	_____	_____	_____
7. The Board finds DHS made concerted and/or continued efforts to place the child(ren) with siblings. <i>Comments:</i>	_____	_____	_____	_____
8. The Board finds DHS made concerted efforts to inquire about Indian heritage, notify the tribe, and follow ICWA placement preferences. <i>Comments:</i>	_____	_____	_____	_____
9. The Board finds DHS has ensured appropriate services are in place to make it possible for the family to achieve the permanency goal and services are responsive to the parents' needs. <i>Comments:</i>	_____	_____	_____	_____
10. The Board finds the proximity of the placement to the parental home is consistent with the child(ren)'s best interests, and conducive to achieving the permanency goal of reunification (if applicable). <i>Comments:</i>	_____	_____	_____	_____
11. If youth is 14 years or older, the Board finds DHS has initiated transition planning for the youth. <i>Comments:</i>	_____	_____	_____	_____
12. The Board finds that the Court has held a permanency hearing within ASFA timelines for the child(ren). <i>Comments:</i>	_____	_____	_____	_____

DURING THE REVIEW: Get additional answers from testimony provided by the interested parties. Ask questions pertaining to the Case Permanency Plan (CPP) domains and seek additional information as needed.

“X” the box for any Needs identified in the CPP, for discussion of progress:

CHILD WELL-BEING:		
<input type="checkbox"/> Child's mental health	<input type="checkbox"/> School performance	<input type="checkbox"/> Relationship w/caregiver(s)
<input type="checkbox"/> Child's behavior	<input type="checkbox"/> Motivation/co-op to stay w/family	<input type="checkbox"/> Relationship w/siblings
<input type="checkbox"/> Relationship w/peers		

When reviewing the Child's Well-Being domain, there are specific questions to cover during the review for various case circumstances. The following questions should be asked if the information is not gleaned from the case file materials. For questions that are answered with a “no”, consider making a recommendation to address the issue.

Transition Planning for youth 14 years or older

1. Has the youth been advised of the “Rights of Youth in Out of Home Placement”? If not, what is the plan for reviewing the document with the youth?	Y	N	UNK
2. Has youth taken the Casey Life Skills Assessment?	Y	N	UNK
If no, has referral been made:	Y	N	UNK
3. Has an initial transition planning meeting been held?	Y	N	UNK
If yes, date of transition planning meeting:			
If no, when will the meeting be scheduled?			
4. Is the transition plan included in the CPP, Part C?	Y	N	UNK
5. Who are the two additional support people the youth wants to include in transition planning?			

PARENTAL CAPABILITIES:

- | | |
|--|---|
| <input type="checkbox"/> No needs identified in the CPP provided for this review | <input type="checkbox"/> Development/enrichment |
| <input type="checkbox"/> Supervision of child | <input type="checkbox"/> Disciplinary practices |
| <input type="checkbox"/> Mental health | <input type="checkbox"/> Physical health |
| | <input type="checkbox"/> Use of drugs/alcohol |

FAMILY SAFETY:

- | | | |
|--|--|--|
| <input type="checkbox"/> No needs identified in the CPP provided for this review | <input type="checkbox"/> Sexual abuse of child | <input type="checkbox"/> Emotional abuse / child |
| <input type="checkbox"/> Physical abuse of child | <input type="checkbox"/> Domestic Violence | |
| <input type="checkbox"/> Neglect of child | | |

FAMILY INTERACTIONS:

- | | |
|--|---|
| <input type="checkbox"/> No needs identified in the CPP provided for this review | <input type="checkbox"/> Mutual support w/in family |
| <input type="checkbox"/> Bonding with child | <input type="checkbox"/> Expectations of child |
| <input type="checkbox"/> Relationship of parent/caregivers | |

HOME ENVIRONMENT:

- | | |
|--|---|
| <input type="checkbox"/> No needs identified in the CPP provided for this review | <input type="checkbox"/> Habitability |
| <input type="checkbox"/> Housing stability | <input type="checkbox"/> Safety in community |
| <input type="checkbox"/> Food/Nutrition | <input type="checkbox"/> Financial Management |
| <input type="checkbox"/> Transportation | <input type="checkbox"/> Personal Hygiene |
| | <input type="checkbox"/> Learning Environment |
| | <input type="checkbox"/> Income/Employment |

Ask IPs to identify any barriers that are preventing the case from reaching the permanency goal outcome.

FINDINGS FOR TPR – ADOPTION CASES

	Yes	No	N/A	UNK
1. The Board finds the goal of adoption is appropriate for the child(ren). <i>Comments:</i>	_____	_____	_____	_____
2. The Board finds the Case Permanency Plan (CPP) meets timelines and addresses adoption planning for the child(ren). <i>Comments:</i>	_____	_____	_____	_____
3. The Board finds DHS made concerted efforts to inquire about Indian heritage, notify the tribe, and follow ICWA placement preferences. <i>Comments:</i>	_____	_____	_____	_____
4. The Board finds DHS made concerted efforts to place the child(ren) with a relative or a person who has a caregiver relationship. <i>Comments:</i>	_____	_____	_____	_____
5. The Board finds DHS made concerted and/or continued efforts to place the child(ren) with siblings. <i>Comments:</i>	_____	_____	_____	_____
6. The Board finds the current placement is appropriate to meet the child(ren)'s need for permanency. <i>Comments:</i>	_____	_____	_____	_____
7. The Board finds DHS has ensured appropriate services are in place to safeguard the child(ren)'s safety and well-being. <i>Comments:</i>	_____	_____	_____	_____
8. The Board finds the DHS casework responsibility has been transferred to the adoption specialist. <i>Comments:</i>	_____	_____	_____	_____
9. The Board finds the adoption specialist has met with the child. <i>Comments:</i>	_____	_____	_____	_____
10. The Board finds the child(ren) has a Life Book. <i>Comments:</i>	_____	_____	_____	_____
11. The Board finds the child(ren) will be adopted within 24 months of entering care. <i>Comments:</i>	_____	_____	_____	_____

Termination of Parental Rights cases

1. Child's Well-Being				
<input type="checkbox"/> Child's mental health <input type="checkbox"/> Child's behavior <input type="checkbox"/> Relationship w/peers	<input type="checkbox"/> School performance <input type="checkbox"/> Motivation/co-op to stay w/family	<input type="checkbox"/> Relationship w/caregiver(s) <input type="checkbox"/> Relationship w/siblings		
2. Has the TPR ruling been appealed? If yes, by whom:			Y	N
3. If the case has not been transferred to the adoption specialist, what needs to be completed before the transfer is made? What is the timeline to transfer the case?			NA	UNK
4. If case has been transferred to the adoption specialist, has the specialist met with the child?			Y	N
5. Has the CPP been updated to include the adoption planning?			NA	UNK
6. Has an adoptive family been identified?			Y	N
If yes, is the adoptive home study completed?			NA	UNK
If no adoptive family has been identified, what efforts are being made to locate a family?				
7. Does the child(ren) have a Life Book?			Y	N
8. Will this be a subsidized or future needs adoption?			NA	UNK
9. Family Interaction. If the child is not placed with siblings, ask if there is any ongoing contact with siblings. If this is a recent TPR, ask if a final parent-child visit has occurred?				
10. If the child has been placed in the foster/adopt home for six or more months, what is preventing the finalization of the adoption?				
11. If the youth is not "ready" for foster/adopt placement, what are the issues or concerns?				
12. Ask IPs to identify any barriers that are preventing the case from achieving a finalized adoption.				

FINDINGS FOR APPLA CASES

	Yes	No	N/A	UNK
1. The Board finds the court-ordered goal of APPLA is appropriate for the youth and continued out-of-home placement is appropriate until majority age. <i>Comments:</i>	_____	_____	_____	_____
2. The Board finds the Case Permanency Plan (CPP) meets timelines and addresses the youth's current foster care placement. <i>Comments:</i>	_____	_____	_____	_____
3. The Board finds the Case Permanency Plan (CPP), Part C includes the youth's transition plan. <i>Comments:</i>	_____	_____	_____	_____
4. The Board finds the youth has completed the Casey Life Skills Assessment. <i>Comments:</i>	_____	_____	_____	_____
5. The Board finds that a transition planning meeting has been held for the youth. <i>Comments:</i>	_____	_____	_____	_____
6. The Board finds DHS made concerted efforts to inquire about Indian heritage, notify the tribe, and follow ICWA placement preferences. <i>Comments:</i>	_____	_____	_____	_____
7. The Board finds DHS made concerted efforts to place the youth with a relative or a person who has a caregiver relationship. <i>Comments:</i>	_____	_____	_____	_____
8. The Board finds DHS made concerted and/or continued efforts to place the youth with siblings. <i>Comments:</i>	_____	_____	_____	_____
9. The Board finds the level of placement is the least restrictive setting available to meet the youth's needs. <i>Comments:</i>	_____	_____	_____	_____
10. The Board finds DHS has ensured appropriate services are in place to make it possible for the youth to transition to adulthood. <i>Comments:</i>	_____	_____	_____	_____
11. The Board finds the youth has at least one caring adult in his/her support system. <i>Comments:</i>	_____	_____	_____	_____

APPLA CASES

1. **Current placement and services.** How is the youth doing in his/her placement? What services are provided to the youth? Are there any unmet needs? Are foster parents / caregivers following the reasonable and prudent parent standard? What activities is the youth involved in?
2. **Family Interactions.** Is the youth having any visits with parent(s), siblings or extended family members? Inquire about frequency, quality of interactions, strengths of their connections.
3. **Educational success and stability.** Is youth on track to graduate? If no, what services are available for assistance? Current grade level? Does the youth have any future post-secondary education goals?
4. **Employment experience or other workforce support.** Does the youth have a job? Any work experience?
5. **Health and health care coverage.** Is the youth aware of what medical coverage is available to him/her when they age out of the system? Does the youth know how to manage their mental and/or physical health needs?
6. **Housing and money management.** What are the youth's future plans for housing? What options are available to the youth at age 18?
7. **Supportive relationships.** Who are the youth's caring adult permanent connections? What is the quality of those connections?
8. **Ask if there are any alternative placement options that would be more permanent than APPLA?** What "intensive, ongoing efforts for family placement" with a fit and willing relative, including an adult sibling, legal guardian or adoptive parent have been made by DHS?
9. **Ask IPs to identify barriers that may impact the youth's transition to adulthood.**