

FCRB Report Findings Reference Sheet

During the LQ prep, the facilitator will ask the Board Members to make the following findings by answering Yes, No or Not Applicable. *Any unknown findings need to be asked during the review.*

Regular Review (reunification or guardianship cases)

1. The Board finds the Case Permanency Plan (CPP) meets timelines and addresses the child(ren)'s current out-of-home placement. **If no CPP, mark UNK as there may be a CPP on file at DHS but it was not provided to the Board.**
2. The Board finds the written CPP permanency goal of reunification / guardianship is appropriate for the child(ren). **If no, add a comment noting the Board's position.**
3. The Board finds that DHS has developed a concurrent plan for the child(ren). **Mark as No if DHS does not have a concurrent plan; mark as Unk if no one is there to answer the question**
4. The Board finds continued out-of-home placement is appropriate while awaiting achievement of the permanency goal.
5. The Board finds the level of placement is the least restrictive setting available to meet the child(ren)'s needs.
6. The Board finds DHS made concerted efforts to place the child(ren) with a relative or a person who has a caregiver relationship.
7. The Board finds DHS made concerted efforts to place the child(ren) with siblings.
8. The Board finds DHS made concerted efforts to inquire about Indian heritage, notify the tribe, and follow ICWA placement preferences.
9. The Board finds DHS has ensured appropriate services are in place to make it possible for the family to achieve the permanency goal and services are responsive to the parents' needs.
10. The Board finds the proximity of the placement to the parental home is consistent with the child(ren)'s best interests, and conducive to achieving the permanency goal of reunification (if applicable).
11. If youth is 14 years or older, the Board finds DHS has initiated transition planning for the youth.
12. The Board finds that the Court has held a permanency hearing within ASFA timelines for the child(ren). **If child has not been out of the home for 6 months (0-3yrs) or 12 months (4yrs+), then answer with NA rather than No; answer No if the permanency timelines have expired and no hearing was held.**

Remind Board Members that for any Unknown or No answers should prompt a recommendation to resolve the issue.

TPR Cases

1. The Board finds the goal of adoption is appropriate for the child(ren).
2. The Board finds the Case Permanency Plan (CPP) meets timelines and addresses adoption planning for the child(ren). **If the case plan has not been updated to show TPR occurred, then answer No. This should prompt a recommendation to DHS to update the CPP.**
3. The Board finds DHS made concerted efforts to inquire about Indian heritage, notify the tribe, and follow ICWA placement preferences.



4. The Board finds DHS made concerted efforts to place the child(ren) with a relative or a person who has a caregiver relationship.
 5. The Board finds DHS made concerted and/or continued efforts to place the child(ren) with siblings.
 6. The Board finds the current placement is appropriate to meet the child(ren)'s need for permanency. **If the current placement is not interested in adopting the child, then answer No; this should prompt a recommendation for DHS to search for a foster/adopt home for the child.**
 7. The Board finds DHS has ensured appropriate services are in place to safeguard the child(ren)'s safety and well-being.
 8. The Board finds the DHS casework responsibility has been transferred to the adoption specialist. **DHS has 45 days from the date of TPR to transfer the case. If it hasn't been 45 days since the TPR order, then answer with NA. Only answer No if the 45 days have expired and the case hasn't been transferred.**
 9. The Board finds the adoption specialist has met with the child. **Similar to #8, if it hasn't been 45 days since the TPR order, then answer NA. Only answer No if the case has been transferred and the adoption worker has not yet met the child.**
 10. The Board finds the child(ren) has a Life Book.
 11. The Board finds the child(ren) will be adopted within 24 months of entering care.
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APPLA Cases

1. The Board finds the Case Permanency Plan (CPP) meets timelines and addresses the youth's current foster care placement.
2. The Board finds the Case Permanency Plan (CPP), Part C addresses the youth's transition plan. **This should never be answered with NA; all APPLA cases need to have the transition plan included in the CPP, Part C.**
3. The Board finds the court-ordered goal of APPLA is appropriate for the youth and continued out-of-home placement is appropriate until majority age.
4. The Board finds DHS made concerted efforts to inquire about Indian heritage, notify the tribe, and follow ICWA placement preferences.
5. The Board finds DHS made concerted efforts to place the youth with a relative or a person who has a caregiver relationship.
6. The Board finds the level of placement is the least restrictive setting available to meet the youth's needs.
7. The Board finds DHS has initiated transition planning for the youth and transition planning meetings are scheduled/held.
8. The Board finds DHS has ensured appropriate services are in place to make it possible for the youth to transition to adulthood.
9. The Board finds the youth has at least one caring adult in his/her support system.