

IOWA CHILD ADVOCACY BOARD
STATE BOARD MEETING
Conference Room 319
Lucas State Office Building
Des Moines, Iowa
Friday, March 23, 2018
12:00 p.m. – 3:00 p.m.

State Board Members Present:

- ✓ Courtney Clarke
- Marc Elcock
- Judge Gerald Magee
- ✓ Beth Myers
- ✓ Sara Parris
- Elaine Sanders
- ✓ Wayne Schellhammer
- ✓ Michael Steele

Staff Present:

- Jim Hennessey
- Amy Carpenter - Phone
- Lesa Christianson - Phone
- Shirley Hoefler - Phone
- Sherri Ripperger
- Jennifer Slife - Phone

Guests Present:

- Tim Pearson, Director Friends of Iowa CASA and FCRB

Call Meeting to Order; Roll Call of Board Members

Myers calls the meeting to order at 12:05 p.m. with a quorum present.

Approval of Minutes for Previous Meetings

Clarke moves and Parris seconds a motion to approve the December 2017 Iowa Child Advocacy Board meeting

minutes. Motion passed unanimously.

Management Report

Exhibit 1. Hennessey reviews the February Fiscal Report. He explains that he lowered the IV-E projection due to FCRB staff time coming in less than projected and salary benefits costs are down. There is approximately \$52,000 that has not been loaded into the expenditure report. The budget will continue to change throughout the remainder of the fiscal year. He feels we will be able to manage the cut that we get.

FCRB Program Report, Shirley Hoefer

Exhibit 2. Hoefer reviews the dashboard numbers. She points out that CAB staff has met the timeliness of distribution of FCRB reports 100% of the time since July 2017. We are up 11% on boards using less paper for case file management. Three additional board will begin the process next quarter. We plan to have all boards using the new method by December 2018. Upcoming policy changes for state board approval include implementation of CAMS, local boards using less paper and new FCRB templates.

CASA Program Report, Amy Carpenter

Exhibit 3. Carpenter reviews the FY18 dashboard data. She points out that there has been an increase in advocates being trained and sworn in. The board discussed the permanency at discharge chart. She continued to review each point of the CASA Status Report. In the upcoming months the localized Agreed-Upon Procedures (a directive of the CASA MOU with DHS), CASA program quality assurance/improvement and CASA coach revitalization are items that will be worked on.

Friends of Iowa CASA and ICFCRB, Tim Pearson

Pearson goes over upcoming Friends events. He asked for the board's help in being table captains and filling a table with people they know. He also is looking for sponsorships, so if you know of a business lead please let him know. Friends is now piggybacking a Light of Hope event with local training. Friends pays for the use of the room, speaker costs, mileage and a meal for the local program so they are able to use the room for training for the remainder of the day.

Friends continues to work on grants and funding to support ICAB.

Child Advocacy Match Demo

Hoefer went through the different areas on the new CAMS system. The board was very impressed with CAMS.

Carpenter explains that staff have been trained and started using CAMS March 8th. They will have 4 weeks to

get acclimated to the system before we start training volunteers. We plan to start training the volunteers the week of April 16th through live webinars. By May 1st we would like to have everyone trained and using the new system. June 1st we should starting getting electronic data out of the system. July 1st our advocates will start doing their court reports on the system. There are six different child assessments that have been built into the system. In July our advocates will do an assessment on each one of the children on their cases, so we get a baseline assessment number at the beginning of the fiscal year. 30-60 days before a court hearing the advocate would do another assessment. We are excited about the new data outputs.

2018 Judicial Survey

Exhibit 4. Carpenter reviews the CASA portion of the survey. Responses from the judiciary are overall positive when a CASA Advocate is appointed. We need to work harder at making our reports to the court relevant and impactful. We will begin a process in July, of quality assessment for court reports.

Hoefer reviews the FCRB portion of the survey. Survey results validate the need to move forward with case specific FCRB reports. More training will be provided to Boards and Facilitators so we conduct more thorough reviews addressing the needs and strengths of children and the permanency plan goal for the children. Reviewing and eliciting information regarding compliance with the case plan will also be part of the training. Working with facilitators on report writing and working with administrative assistants on scheduling reviews prior to court hearings will also be training topics.

Board Development - Debrief from National CASA

Carpenter reviewed information received at the Board Governance workshops at the National CASA Association conference in early March. Carpenter reviewed the differences between types of boards and the types of services/resources that are offered through National CASA Association and Board Source for board development. Hargrafen would like the board to take a look at Board Source services. Hargrafen and Sanders will work together on this. Hennessey would like to see the state board more involved in the budget development process.

Judge Gerald W. Magee was recognized for serving the ICAB State Board for the past 8 years. His dedication as a member and chairperson are greatly valued.

Review of Future Meeting Dates

Next meeting scheduled for Friday, June 22nd from 12:00 p.m. – 3:00 p.m. at the Lucas Building Rooms 319 & 320. Future meetings: September 21st and December 7th.

Steele motions and Sanders seconds the meeting adjourned. Meeting adjourns 3:00 p.m.

ICAB Minutes Prepared By: 
Sherri Ripperger

ICAB Minutes Approved On: 6-22-18

CAB Minutes Approved by Child Advocacy Board Vote

Approved By: 
Mark Hargrafen, ICAB State Board Chair

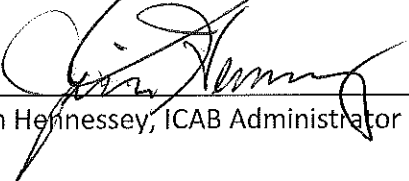

Jim Hennessey, ICAB Administrator

Exhibit 1: FY18 Budget Report

Exhibit 2: FCRB Program Status Report

Exhibit 3: CASA Program Status Report

Exhibit 4: 2018 Judicial Survey Results

Exhibit 6: FCRB Sustainability

Exhibit 7: CASA Sustainability