

IOWA CHILD ADVOCACY BOARD
STATE BOARD MEETING
321 E. 12th Street, Lucas Building, Rooms 319 & 320
Des Moines, Iowa
Friday, September 13, 2019
12:00 p.m. – 3:00 p.m.

State Board Members Present:

Courtney Clarke
Marc Elcock - Phone
Beth Myers
Judge William Owens
Wayne Schellhammer
Michael Steele
Angela Stokes - Phone

Staff Present:

Jim Hennessey
Amy Carpenter
Shirley Hoefer - Phone
Sherri Ripperger

Guests Present:

Larry Johnson
Aaron Baack

Call Meeting to Order; Roll Call of Board Members

Myers called the meeting to order at 12:08 p.m. with a quorum present.

Approval of Minutes for Previous Meetings

Judge Owens moves and Clarke seconds approval of the June 21, 2019 Iowa Child Advocacy Board meeting minutes.

DIA Introductions

DIA Director, Larry Johnson and Deputy, Aaron Baack introduced themselves to the board and gave a brief description of their roles within DIA.

Director's Report, Jim Hennessey

Handout 1. Hennessey explains that during the last quarter of FY19 coordinators got caught up on their training time, which lead to us receiving \$48 - \$50,000 more IV-E money than we anticipated. We did not have time to spend that money. We ended the year with approximately a \$70,000 balance, which \$35,000 will carry over to FY20. We will use the carryover to work on our IT projects for FY20, as it can only be used for IT development and training. We have recently approved an amendment to our contract with Five Points to proceed with more changes to our system. We are looking at replacing our FCRB database with one that we believe will work for years to come. We have been quoted \$10,000 to complete this.

Handout 2. Hennessey reviews projected revenues for FY20. IV-E should be about the same as the targets for training will be the same as FY19's. There is \$85,000 unallocated, but we do not want to budget this money until we are sure Friends can provide the amount requested.

CASA Program Update, Amy Carpenter

Handout 3. Carpenter reviews the CASA Program report. In talking about CASA Statewide Data, she points out that we are serving more children now than in the past few years. Our numbers are continuing to grow. As more advocates learn how to use CAMS to its fullest potential, the miles/hours contributions will be more accurate and will increase.

When National CASA releases their Local Program Standards January 2020, the P&P committee will update ICAB's P&P manual. Instructions and forms related to subpoenas that are served to CASA advocates to provide testimony outside of the juvenile court setting will be added to the Policy manual to be released July 2020.

The board asks that Amy write up a summary of the Satisfaction Survey and provide the results to the board.

Upcoming projects to increase program capacity are a Coach Engagement Project and Staff Delineation of Duties Project. We will also be aligning program policies and staff performance with NCASAA standards and expectations.

Hennessey spoke about the new branding campaign. National CASA has put the campaign together. The tagline is "Change a Child's Story". The goal is for all programs across the country to use similar messaging, look and feel. The ICAB Marketing Committee is working on getting materials together for Iowa CASA staff. We are monitoring results of the campaign.

FCRB Program Update, Shirley Hoefler

Handout 4. Hoefler did a brief review of the FCRB report. She points out that we are going to break out how we report IP participation. This will be broken out by Attendance and Written or Recorded participation instead of one total; separating out attendance will provide a more realistic view of how many parties are presenting at local reviews. The FCRB Program committee met in August. They are in agreement that moving forward with Developing and Implementing a FCRB Evaluation Plan and Developing and Implementing a FCRB Quality Review Process.

Strategic Plan, Jim Hennessey and Beth Myers

Handout 5 and 6. Each goal group met throughout the month of August. We collected all input from the meetings. Liz Weinstein Carpenter, Hoefler, Myers and Hennessey then went through the data and to identify changes that would make everything fit together.

All Goals and strategies were reviewed.

Goal 1 Strategy 3: Clarke asks how grants are being identified. Hennessey states that Jennifer Slife is assigned to this task. Our plan is to start talking with United Way and Community Funding Directors to talk about what we want to do and what contributions we can make to the communities. We need to increase our funding.

Goal 2 Strategy 2. Judge Owens asks if we do exit interviews. We do exit interviews, but do not track it in the CAMS system at this time. That specific report is not working in CAMS. The interview forms are uploaded into the system into the volunteer file. Hoefler states that when a volunteer is exited out of the CAMS system a reason must be given. There is a working report for reason left.

Goal 2 Strategy 3 Point 3. Schellhammer asks if we are going to the colleges that have majors in our world and engage that population? Clarke states that there is an area of the state that reaches out to their local college and the students help with various CASA projects. Recruits also come out of this college. Judge Owens suggests reaching out to the Greek communities.

Goal 2 Strategy 4. Myers asks if ICAB has done a day on the hill. Hennessey states we have done a day on the hill and take your legislator to coffee. More advanced planning is needed for these efforts.

Clarke states that the messaging for this strategy must be very clear. Myers suggests doing some type of training before these events to help volunteers get some of their training hours in and to possibly encourage more participation. Hennessey states if we could pay mileage with Friends funds, this may help attendance at these events.

Hennessey asks if it would make sense to retain Strategy 4 under Goal 2 and Strategy 1 under Goal 1, but combine them into a single project. The board agreed.

Goal 3 Strategy 2. Judge Owens states that we may want to examine the impact of Family First on FCRB moving forward. The number of reviews will more than likely go down. FFPSA has discussed a mechanism for providing legal representation to parents in the pre-filing stage.

Goal 4 Strategy 3. Clarke asks what kind of partner are we thinking about. Judge Owens states that it's partners that may be able to further our mission and people we aren't currently collaborating with. Hennessey states that there are child advocacy centers around the state that we could partner with trying to improve the system such as ACE 360 here in Des Moines. Partners that have a mutual interest.

Annual Report, Jim Hennessey

Handout 7. Hennessey reviewed the annual report with the board. There are three CASA stories in the annual report. Hoefler will be converting one of the stories to FCRB.

Clarke suggests that on page 18 moving the 2013 to the beginning of the section and also the intentional direction.

Schellhammer asks if we should be more specific on item 3, page 20, around the FF legislation. If it's A, this is our recommendation and request and if it's B, this is our recommendation and request. Hennessey states that item 3 is potentially having FCRB look at cases that have not been to court yet. Owens feels it's too early to suggest that because he's not sure where the department is with implementation yet. Hennessey asks Judge Owens to make it more specific. Judge feels that how the request is currently stated is fine.

Steele moves and Judge Owens seconds a motion to approve the annual report, barring any edits. Motion passed unanimously.

Guardianship Forms, Jim Hennessey

Handout 8. A Task Force Committee chaired by Chief Judge Kelly Ann Lekar and other Task Force members developed separate model minor guardianship forms and adult guardianship forms. These forms were then reviewed and approved by Task Force members as a whole. On August 20 the Supreme Court issued new forms for minor guardianships. They include a form for an initial care plan, the annual report and the final report. They also issued forms for adult guardianships which are essentially the same as the minor guardianship forms. The ICAB State Board was asked to look at the forms.

Clarke moves and Schellhammer seconds a motion to support the recommendations. Motion passed with all members indicating aye, except Owens who abstained from the vote.

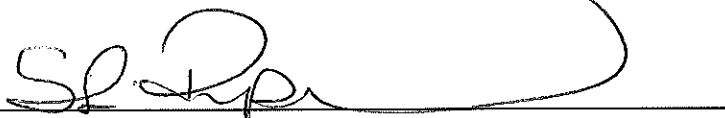
Board Housekeeping

Hennessey announces that he will be retiring December 2019. The hiring committee for this position will be: Courtney Clarke, Marc Elcock, Beth Myers and Wayne Schellhammer. The board will be kept up to date on the hiring process.

Future Meeting Dates

Future Meetings: December 13, 2019, March 13th and June 12th, 2020, 12 – 3:00 p.m. at the Lucas Building Rooms 319 & 320.

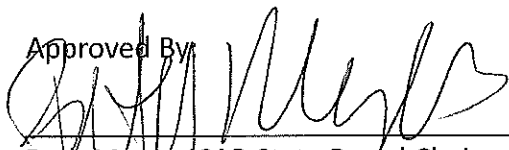
ICAB Minutes Prepared By:


Sherri Ripperger


ICAB Minutes Approved On:

CAB Minutes Approved by Child Advocacy Board Vote

Approved By:



Beth Myers, ICAB State Board Chair



Jim Hennessey, ICAB Administrator

- Handout 1: FY19 End of Year Fiscal Report
- Handout 2: FY20 Fiscal Report
- Handout 3: CASA Report
- Handout 4: FCRB Report
- Handout 5: First Draft - Combined Worksheets
- Handout 6: Goal Group Reports
- Handout 7: 2019 Compiled Draft - ICAB Annual Report
- Handout 8: Guardianship Forms